



ETHAM COLLEGE

ASPIRE · INNOVATE · LEAD

REQUIRED SUPPORTING DOCUMENTS

Learner Transfer Document	Copy of Parents' / Legal Guardians IDs	TWO RECENT (ID SIZE) COLOUR PHOTOS OF LEARNER
Copy of Learner's Unabridged Birth Certificate or ID	Completed and Signed Debit Order Form	
Copy of Learner's latest School Report	Signed General Indemnity	
A utility bill stipulating proof of address	Proof of payment for Application Fee	
Proof of Payment of School Development Fund	Proof of payment of Registration Fee	
Copy of Learner's Vaccination Records	Signed Learner Admission Contract	
Copy of Learner's Study Permit, if foreign	Sections A-N completed and signed	
Subject Choice Form (Grade 10-12)	Proof of Income	
Financial Clearance Certificate from Previous School	Head Office Use Only	
Understanding that acceptance is dependent on the results of a personal interview, academic qualifications and space availability		

Application for: <small>(Please indicate choice with a X)</small>	Day Scholar	Weekly Boarding	Full Boarding											
Grade Applying for	<table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px;">R</td> <td style="width: 20px;">1</td> <td style="width: 20px;">2</td> <td style="width: 20px;">3</td> <td style="width: 20px;">4</td> <td style="width: 20px;">5</td> <td style="width: 20px;">6</td> <td style="width: 20px;">7</td> <td style="width: 20px;">8</td> <td style="width: 20px;">9</td> <td style="width: 20px; background-color: black;"></td> </tr> </table>	R	1	2	3	4	5	6	7	8	9		Enrolment Year	
R	1	2	3	4	5	6	7	8	9					

SECTION A: LEARNER PERSONAL DETAILS

LURITS No	Home Language	
Surname	Gender	Male Female
Full Names	Cell No of Learner	
Initials	Religion	
ID NO	Current School	
Passport No	Contact number of current school	
Nationality	Repeated Grades, if applicable	
Date of Birth	Last Grade Passed	

SECTION B: LEARNER ADDITIONAL DETAILS													
Pre-Primary Education	None	Formal	Non-Formal			Academic achievement level	1	2	3	4	5	6	7
First Time Enrolment Province	Yes		No			Sport Achievement	Participant			Provincial Colours			
Inclusion Status	Mainstream		LSEN Mainstream			Sports Participating in							
List any Barriers to Learning here													
Language of Instruction						Cultural Achievement	Participant			Provincial Colours			
Ethnic Group	A	B	C	I	W	Cultural Activities Participating in							
Transport to/from School	Motor	Taxi	Bus	Walk									
Receiving Social Grant	Yes	No	Social Grant Number										
Learner resides with	Parent – Father			Parent - Mother			Guardian						

SECTION C: LEARNER MEDICAL DETAILS												
Medical Conditions						Doctors Name						
Allergies						Doctors Tel No						
Blood Type	O+	O-	A+	A-	AB+	AB-	B+	B-	Unknown	Doctors Address		
Special Needs												
Medical Aid Name												
Medical Aid Option						Does the learner have any special medical needs? Give details.						
Medical Aid No												
Medical Aid Primary Member						Has the learner had any operations? Give details.						
Main Member ID Number												
Special dietary requirements												

SECTION D: LEARNER'S MEDICAL CONSENT
In a critical medical situation, please bear in mind that there may not be time to refer to the learner's records. The school therefore reserves the right to utilise the quickest medical service available. All medical cost will be for the parents account.
I, _____, being the parent/legal guardian of _____, herby agree that a medical practitioner may provide emergency medical treatment as may be necessary.
Signature of parent/legal guardian _____

SECTION E: LEARNERS FATHER/GUARDIAN DETAILS

Title				Nationality	
Surname				Total No of Children	
First Name				No of Children at School	
Initials				Employer	
ID No				Employer Address	
Passport No					
Home Language					
Email					
Cell No					
Tel No					
Marital Status					Employer Tel No
Does Learner reside with parent?	YES	NO		Employer Fax No	
Financial Responsibility of Account	YES	NO		Occupation	
Parental Status	Learner living with parents	Learner's legal guardian	Access rights to learner	Access rights in an emergency only	
Residential Address				Monthly Income	
				Postal Address	

SECTION F: LEARNERS MOTHER/GUARDIAN DETAILS

Title				Nationality	
Surname				Total No of Children	
First Name				No of Children at School	
Initials				Employer	
ID No				Employer Address	
Passport No					
Home Language					
Email					
Cell No					
Tel No					
Marital Status					Employer Tel No
Does Learner reside with parent?	YES	NO		Employer Fax No	
Financial Responsibility of Account	YES	NO		Occupation	
Parental Status	Learner living with parents	Learner's legal guardian	Access rights to learner	Access rights in an emergency only	
Residential Address				Monthly Income	
				Postal Address	

SECTION G: PREFERENCE OF COMMUNICATION

Please tick [√] under the box provided where applicable	FATHER	MOTHER	GUARDIAN
Person (s) with whom emergencies need to be communicated to			
Person (s) to whom correspondence and reports should be sent			
Person (s) responsible for financial responsibility to the school			

SECTION H: DETAILS OF ANOTHER CONTACT IN CASE OF AN EMERGENCY

Title	Initials	Cell No
Surname	Telephone No (Work)	
First Name	Telephone No (Home)	
ID No	Relation to Learner	
Email		
Home Address		

SECTION I: FINANCIAL INFORMATION INCOME AND EXPENSE REPORT

INCOME	AMOUNT	EXPENSES	AMOUNT
Salary (Father/Guardian)	R	Rent or Bond	R
Salary (Mother/Guardian)	R	General Utilities	R
Salary (Other)	R	Food and Groceries	R
Other Income	R	Cellular and Telephone	R
	R	Transport Costs	R
	R	Healthcare	R
	R	Entertainment	R
	R	Education	R
	R	Other	R
TOTAL INCOME	R	TOTAL EXPENSES	R

SECTION J: DETAILS OF ACCOUNT HOLDER

Title		Nationality	
Surname		Total No of Children	
First Name		No of Children at School	
Initials		Employer	
ID No		Employer Address	
Passport No			
Email			
Cell No			
Tel No			
Marital Status		Employer Tel No	
Does Learner reside with account holder?	YES	NO	Salary Date Payment
Financial Responsibility of Account	YES	NO	Occupation
Payment Option	MONTHLY DEBIT ORDER EFT FOR FULL YEAR SCHOOL FEES PAYABLE IN ADVANCE BEFORE 2 JANUARY 2021		

SECTION K: DETAILS OF CHILDREN IN YOUR CARE WHO ARE CURRENTLY AT THIS SCHOOL

Name		Grade	
Name		Grade	
Name		Grade	

SECTION L: SIGNATURE OF PARENTS/LEGAL GUARDIAN AND/OR ACCOUNT HOLDER

We, the undersigned, _____, hereby certify that the information in this Application for Admission is complete and accurate. We acknowledge that enrolment is subject to, inter alia, signing a Learner Admission Contract that contains the detailed terms and conditions and requirements for admission. We acknowledge that the Executive Head of the school may remove my child if any school fees are not paid. We acknowledge that we will need to give one full terms notice if wanting to withdraw our child.

We acknowledge that the school fees are payable in advance and commit to payment of said fees. We hereby authorise the School and/or any of its associates to conduct any credit enquiries on us as may be necessary from time to time. We hereby also consent to the accessing of the Bureau data on us as may be necessary from time to time.

We acknowledge that we have read the School Specific Policies and School Rules and will accept an offer of placement for our child at the School in accordance with the terms and conditions as set out therein.

Please Note:

Once a Learner has been admitted to the School the Parents are liable for the full year's School Fees for that specific year. The Parents may pay the School Fees in instalments but must be aware that should the Parents default they will be liable for the full year's School Fees.

School Fees are due and owing from the beginning of the school year and in the event that interest may accrue to Parents as a result of the upfront payment of fees, such accrued interest shall be considered to be the School's income. It is specifically recorded that the Parent consents to and acknowledges that they will not be paid any interest that may accrue as a result of the payment of School Fees.

NB! THE SIGNATURE OF THE ACCOUNT HOLDER AND BOTH PARENTS AND / OR LEGAL GUARDIANS ARE REQUIRED WHERE APPLICABLE.

Signature of account holder		Date	
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2 X REFERENCES FOR ACCOUNT APPLICANT REQUIRED
[Details of persons other than the parents]

I, the undersigned, (reference 1)

FULL NAMES & SURNAME _____

RELATIONSHIP TO APPLICANT _____

ADDRESS _____

CONTACT NO. _____

Acting as reference for the Account Applicant, hereby confirm and verify that the information provided on this application according to my knowledge is true and correct.

I, the undersigned, (reference 2)

FULL NAMES & SURNAME _____

RELATIONSHIP TO APPLICANT _____

ADDRESS _____

CONTACT NO. _____

Acting as reference for the Account Applicant, hereby confirm and verify that the information provided on this application according to my knowledge is true and correct.

SECTION M: SCHOOL FEES 2021

DAY SCHOLAR FEES

GRADES	APPLICATION FEE (NON-REFUNDABLE)	REGISTRATION FEE (NON-REFUNDABLE)	DAY SCHOLAR ONLY SCHOOL FEES		
			PER ANNUM	PER TERM	PER MONTH (11 MONTHS)
Grade R	R500	R2,500	R34,200	R8,550	R3,110
Grade 1 – Grade 3	R500	R2,500	R36,950	R9,238	R3,359
Grade 4 – Grade 6	R500	R2,500	R36,950	R9,238	R3,359
Grade 7 - Grade 9	R500	R2,500	R40,100	R10,025	R3,646

WEEKLY BOARDING FEES

GRADES	APPLICATION FEE (NON-REFUNDABLE)	REGISTRATION FEE (NON-REFUNDABLE)	WEEKLY BOARDING INCLUDING SCHOOL FEES		
			PER ANNUM	PER TERM	PER MONTH (11 MONTHS)
Grade R	R500	R3,500	R70,000	R17,500	R6,364
Grade 1 – Grade 3	R500	R3,500	R74,000	R18,500	R6,728
Grade 4 – Grade 6	R500	R3,500	R80,000	R20,000	R7,272
Grade 7 - Grade 9	R500	R3,500	R90,000	R22,500	R8,182

FULL BOARDING FEES					
GRADES	APPLICATION FEE (NON-REFUNDABLE)	REGISTRATION FEE (NON-REFUNDABLE)	FULL BOARDING INCLUDING SCHOOL FEES		
			PER ANNUM	PER TERM	PER MONTH (11 MONTHS)
Grade R – Grade 3	R500	R3,500	R78,000	R19,500	R7,091
Grade 4 – Grade 6	R500	R3,500	R88,000	R22,000	R8,000
Grade 7 - Grade 9	R500	R3,500	R98,000	R24,500	R8,909

SCHOOL DEVELOPMENT FUND		
All Grades	Once off yearly fee charged to school account in July 2021 when moved to new facilities.	R5,000

TRANSPORT FEES			
Pietermaritzburg	Daily Travel	Monthly fee	R1,200
Mooi River/Nottingham Road /Howick	Daily travel	Monthly fee	R1,800
Durban (only for boarders)	End and start of terms only	Termly fee	R500

Please Note:

- All fees are payable **in advance** on the 2nd of the Month.
- All other applicable activities and levies that will be on offer will be for the parents account.
- The application fee is payable on submission of the admission form.
- Completed admission form, along with supporting documents and proof of payment of application fee to be emailed to marketing@etham.co.za
- Registration fees for school and boarding as well as the school development fund is payable on acceptance to Etham College.
- **Banking Details for application, registration fee and school development fund payments:**
 - o Account Name: Edinvest Schools Operations (Pty) Ltd
 - o Name of Bank: First National Bank [FNB]
 - o Account Number: **62838384163**
 - o Branch Code: 210835
 - o Reference: Use your child's Name and Surname for payment of the application fee

SECTION N: CONDITIONS OF ACCEPTANCE

This is to certify that should my son / daughter _____ be accepted for entry at Etham College as a learner in grade _____ for the _____ Term of 20_____, I hereby accept the following terms and conditions:

- I. All learners without exemption will comply with all school rules.
- II. Agree to wear full school uniform as per our school requirements.
- III. That in the event of an emergency arising, medical or otherwise, relating to the learner details in section A, where it is not reasonably possible in the opinion of the Executive Head, acting Head or any staff members who duly designated by the Executive Head to effectively communicate or establish communication with the parent or guardian, the Executive Head, acting Head or any staff members shall have the authority, in loco parentis, to make a, cause and is allowed to carry out any decision they consider necessary in the interest and welfare of the said learner.
- IV. The Executive Head has the right in his/her absolute discretion, to suspend a learner from school, or require his/her withdrawal for any reason considered within the best interest of the school.
- V. Any learner found in possession, carrying onto school premises and or using any banned substance such as drugs, alcohol, cigarette or undesirable literature, will be expelled from the school.
- VI. Any learner who absents themselves without reasons can be suspended and in extreme circumstances after an official hearing be expelled.
- VII. The school is not liable for any loss or damage, however caused to any property belonging to a learner or any member who is or may be deemed to be in the custody of the school.
- VIII. The school's rules and regulations are amended from time to time and therefore shall be binding and be observed by the learners as well as parents or guardians where it may concern them.
- IX. Recognition of the school's Code of Conduct.

We the undersigned, hereby certify that we have read, understand and accept the conditions stated in section N.

Full Name of Father/ Legal Guardian

Signature of Father/ Legal Guardian

DATE

Full Name of Mother / Legal Guardian

Signature of Mother/ Legal Guardian

DATE

FOR OFFICE USE ONLY		
INTERVIEW DATE:	APPROVED BY:	FAMILY CODE:
COMMENTS:	APPROVED DATE:	SIBLINGS AT THE SCHOOL:
		1.
	COMMENCEMENT DATE:	2.
		3.
	GRADE:	4.